

(Regulation 11(1)(e))

LIBRARY FACILITIES

Important Notice:

- a. This form must be filled by applicant holding provisional Licence and is wishing to apply for Accreditation.
- b. The form must be read together with guidelines issued by the Commission from time to time including Minimum Guidelines and Norms for Governance Units.

PART I
INSTITUTIONAL PARTICULARS

- 1. Name of the Institution.....
- 2. Category of the Institution (university/college/institute/centre/directorate others *(please specify)*):
.....
- 3. Type of the institution (public/private/Public Private Partnership (PPP)):
.....
- 4. Particulars of the institution-
 - (a) Physical address of the institution:.....
 - (b) Postal address of the institution:
 - (c) Postal Code:
 - (d) Telephone Numbers:
 - (e) Mobile Number.....
 - (f) Fax Number:
 - (g) Email Address:
 - (h) Website:

**PART II
LIBRARY FACILITIES**

5. Provide the library facilities for each programme

(a) Name of the programme.....

S/N	Item	Square Meters		Remarks
		Available	Planned	
1	<u>Reading space</u>			
	i) Space for tables, chairs, cabinets and shelves			
	ii) Special reserve area/unit			
2	<u>Acquired reading materials</u>	Number of Titles		Remarks
		Available	Planned	
	i) General books			
	ii) Up-to-date specialized books for the programme			
	iii) E-books			
	iv) Thesis, dissertations, independent studies, and research reports			
	v) Journals			
	vi) E-journals			
	vii) Newspapers			
3	Infrastructure	Number of Items		Remarks
		Available	Planned	
	(i) Computers			
	(ii) Tables			
	(iii) Chairs			
	(iv) Cabinets			
	(v) Shelves			
4	E-Connectivity	Bandwidth		Remarks
		Available	Planned	
	(i) Cabled Internet			
	(ii) Wireless			
5	Qualified Library Staff	Staff number		Remarks
		Available	Planned	
	(i) Librarians			
	(ii) Technicians			

**PART III
DECLARATION**

I declare that the information provided above is true to the best of my own knowledge

Name:.....

Title:

Signature:

Date/.....20.....

Official Stamp or Seal