



THE UNITED REPUBLIC OF TANZANIA

TANZANIA COMMISSION FOR UNIVERSITIES



PUBLIC NOTICE

FIRST YEAR STUDENTS' TRANSFER PROCEDURES FOR 2020/2021 ACADEMIC YEAR

Dar es Salaam, 30th November, 2020

1.0 INTRODUCTION

As provided for by the Universities Act, Cap. 346 of the Laws of Tanzania, Section 5(1) (f), grants the Tanzania Commission for Universities (TCU) the mandate to establish transfer procedures for admitted students wishing to transfer from one university to another, whether the same or different programme (Inter-university transfer) or from one programme to another within an institution (Intra-university transfer).

TCU wishes to inform the general public and all admitted students into various undergraduate degree programmes in the 2020/2021 academic year that **the *transfer window is open from today 30th November to 14th December, 2020.***

2.0 TRANSFER PROCEDURES

The procedures for First Years' Transfers are as follows:

- (a) Applications for transfers should be submitted in writing to the institution to which a student wants to transfer to;
- (b) Students transfer from one institution to another or programme within the institution is permissible provided that institutions shall comply with the following conditions:

- The student to be transferred must have been previously admitted into a degree programme in the current academic year;
- The programme to which transfer is sought must have empty slots to accommodate new students;
- The applicant must possess the minimum entry requirements for that particular degree programme.

(c) All transfers shall be processed at the receiving institution;

(d) Receiving institutions should approve the transfer in writing and submit to TCU for validation and approval within the set deadline.

NB: TCU urges the Higher Education Institutions and the prospective students to abide by the set transfer procedures for the smooth coordination of transfers.

Issued by:



**Prof. Charles D. Kihampa
EXECUTIVE SECRETARY
TANZANIA COMMISSION FOR UNIVERSITIES**